

Certification of Compliance with New Meal Patterns

(6 Cents Certification)

Certification of Compliance with New Meal Patterns

- What is certification?
- What is the certification process?
- What are the School Food Authority (SFA) responsibilities?
- What are the State Agency (SA) responsibilities?
- What are Validation Reviews?
- Will the SNT be conducting CREs in 2012-13?

2

Certification

- Definition:
 - Paper or electronic documentation submitted to the State Agency (SA) by the SFA to demonstrate compliance with new meal pattern requirements
 - One-time process to receive 6 cents reimbursement
 - Documentation must include both breakfast and lunch, if SFA offers breakfast
 - Documentation must be representative of meal service for all schools within the SFA
 - SA reviews and approves or denies documentation for certification

3

What is the certification process?

- Beginning July 1, 2012 – All SFAs must offer meals in compliance with new meal pattern requirements.
- Beginning October 1, 2012 – Schools **certified** by SA to be in compliance receive an additional 6 cents per lunch reimbursement.
- For the 2012-13 SY only, 25% of SFAs submitting documentation will receive a Validation Review
- On-going compliance is assessed during Coordinated Review Efforts (CREs)

4

What are SFA's Responsibilities?

- Demonstrate compliance with all meal pattern and nutrition standard requirements *in effect at the time of certification*, for both breakfast and lunch.
- Ensure that all sites within the SFA meet current meal pattern and nutrition standard requirements.
- Attest that certification documentation submitted is representative of on-going meal service within the SFA.
- Attest that the minimum required food quantities for all meal components are available to students.

5

What are SFA's Responsibilities?

- Three options for certification
 - Option 1 – SFAs submit one week of menus, menu worksheet and a nutrient analysis of calories and saturated fat (*for SFAs that use USDA approved software*)
 - Option 2 – SFAs submit one week of menus, menu worksheet and simplified nutrient assessment of calories and saturated fat (*for SFAs that don't have approved software or prefer using the assessment*)
 - Option 3 – DPI completes certification process during an on-site CRE review.

6

Required Documentation for Options 1 & 2

- Menus and menu worksheets – lunch and breakfast
 - One week of each menu type offered by age/grade group
 - Detailed menu worksheet for each of the above showing food components and quantities by reimbursable meal
- Nutrient analysis or simplified nutrient assessment for each menu type offered by age/grade group
 - Nutrient analysis – using FNS-Approved software
 - Simplified nutrient assessment tool
- Attestation
 - Attest that documentation is representative of ongoing meal service and minimum required components available to all students in every serving line

7

Required Documentation for Option 3

- Menus and menu worksheets – lunch and breakfast
 - One week of each menu type offered by age/grade group
 - Detailed menu worksheet showing food components and quantities by reimbursable meal
- Additional information needed for DPI to conduct a nutrient analysis.
- Attestation
 - Attest that documentation is representative of ongoing meal service and minimum required components available to all students in every serving line

8

What about this block that appears on every site page of Schedule A of the annual on-line contract that I just completed???

Federal Nutrition Standards and Meal Pattern Certification


This site intends to meet the revised Federal Nutrition Standards and Meal Pattern regulations for the National School Lunch Program as published in the USDA Federal Register, Volume 77 No. 37 and as required by the Federal Healthy, Hunger-Free Kids Act of 2010. ☐ Yes ☐ No

At this time, we are just using this information to determine how many SFAs intend to apply for the 6 cents certification for the 2012-2013 school year.

No matter if you check "yes" or "no", you are still required to meet the new meal pattern requirements!

9

Resources for Schools

- http://fns.dpi.wi.gov/fns_6centscert  New DPI webpage dedicated to certification of compliance with meal pattern requirements (6 cents certification)
- <http://www.fns.usda.gov/cnd/whatsnew.htm> USDA webpage where you can view the certification worksheets and tools until we have the DPI webpage set up
- http://fns.dpi.wi.gov/fns_cnrsnp#ns DPI webpage with links to USDA memos regarding information and resources on the nutrition standards (meal pattern requirements)

10

What are SA's Responsibilities?

- Receive, review and approve/deny SFA certification documentation within 60 days receipt of a complete packet
- Disburse 6 cents reimbursement to certified SFAs, for all lunches served from the first day of the month that certification was applied for.
- Conduct Validation Reviews for at least 25% of SFAs submitting certification documentation (SY 2012-13 only)

11

What is a Validation Review?

- On-site visit conducted by State Agency to affirm that a certified SFA has been and continues to meet the updated meal patterns
- State Agency must
 - Observe a meal service for each type of menu for each grade group certified
 - Review the school production records for observed meals
 - Review the documentation submitted for certification looking for consistency
 - "Turn-off" 6 cents if corrective action is needed and does not occur immediately

12

Will there be CREs in SY 2012-13?

- State agencies are required to conduct CREs for
 - Additional Administrative Reviews (USDA criteria)
 - "At-Risk" SFAs
 - Planned follow-up reviews
- Our State agency (DPI/SNT) has opted to conduct CRE reviews in SFAs located in CESA 2, in tandem with certification or validation processes whenever possible.
- SFAs located in CESA 8 and the lower half of CESA 4 (previously scheduled to be reviewed in 2012-13) will receive a CRE review in the 2013-14 SY.
- CREs for non-certified SFAs will be scheduled early in the 3-year review cycle that begins SY 2013-14

13

1-800-HELPMEPLEASE!!!

So what do I do if I've read through the instructions for the Certification Worksheet and I'm still having problems or have questions?

AFTER July 1, you can contact Julie Cox:

1-608-267-9206

julie.cox@dpi.wi.gov

14

In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

15

